



KILMINGTON & SHUTE JMPC
Monday 20th April 2020
13:00 – Virtual Skype Meeting

Attending				Declaration of Pecuniary Interest	Office Terminates
ZB-E	Zoe Briant-Evans (Chair)	Axe Beacon Federation	Y	Nothing to declare	07.11.2020
FC	Fiona Collier	Axe Beacon Federation	Y	Nothing to declare	07.11.2020
CD	Chris Dack	Devon Moors	Y	Nothing to declare	
MW	Mike Wright	Devon Moors	Y	Nothing to declare	
Others					
SM	Steve Mellor	Devon Moors	Y		
BD	Bec Davey	Clerk	Y	Nothing to declare	

ITEM		ACTION
2020-01	Welcome & Introductions: Apologies were received and approved from Chris Dack – work commitments. Everyone introduced themselves. ZB-E welcomed all present to the first Kilmington & Shute Joint Management Partnership (JMPC) meeting.	
2020-02	Election of Chair and Vice-Chair: ZB-E is chair, FC is Vice-Chair	
2020-03	Register of Business Interests & Declarations of Interest: No interests.	
MONITORING		
2020-04	<p>Review the effectiveness of the partnership against the aims of the partnership: SM. Both SM & Steph Hastey (SH) Devon Moors (DM) business manager have been visiting the schools one day per week (per school) to forge relationships and the experience has been very positive. Both Patrick Germschied (PG) Shute HoS and Lee White (LW) Kilmington HoS are supportive of the partnership. PG has been involved in additional workload at Shute, due to both a member of Admin staff and a teacher being off through illness. SM & MW have visited Shute and SM & Martin O’Marney have visited Kilmington.</p> <p>Governors asked SM where he feels the greatest risks were at the schools in terms of Ofsted inspection.</p> <p>SM believes that Shute could get a ‘good’ OFSTED rating and that teachers are taking everything on board. Books were a good standard. The year 5/6 class is currently being covered by a supply teacher.</p> <p>Governors asked if DM had taken over Health & Safety and Premises. SM confirmed that they had but they are struggling to get some of the data from ABF, but they are confident that they will get there.</p> <p>Governors asked SM about the year 6 SATs that are no longer happening this year but instead will probably be based on teacher assessment. They wondered how robust the assessment process will be. SM advised that PG would be doing them at Shute With moderation from HoS from DM schools.</p> <p>All schools seem to operate in isolation. SM is pleased that LW went to visit PG and PG has visited and observed Filleigh (DM school) which he found very useful.</p> <p>PG & LW’s roles are Teaching and Learning accountability. DM do everything else.</p> <p><u>Coronavirus Update:</u> SM explained that pupils and staff from Kilmington and Shute had been put together and Shute was open, Kilmington closed. This allows staff to be on a three week rota. Staff from both schools are working at Shute. All teachers are setting work for their own classes. During the first week there were six children at Shute but now it has settled to about 2 – 3 per day. (There have been no children two days of last week).</p>	

	Governors asked about vulnerable children and wondered if there were any that should be in the school but were not. SM confirmed that there was not. Weekly phone calls are being made and no concerns have been raised as yet, although they are relying on what they are being told. SM confirmed that the staff are using the risk assessment flowchart from DCC and that the annexe to the Safeguarding policy has been adopted.	
2020-05	Monitor Financial Arrangements: ZB-E: Had hoped to dissolve Federation by 04.2020 but this has been delayed to 06.2020, this too is moveable. All concerned are keen to have separate budgets but Coronavirus meant that those involved did not have the capacity to complete the work required in time. The schools budgets have been separated within the system and this seems to be working well with DM. People are happy with the direction it is going in. SM confirmed that SH has set up separate budgets for Kilmington and Shute but has been unable to obtain all the information required e.g. total costings for utilities for 2018/2019 and deficits involved. ZB-E advised that they now have support from Warren Smart and DCC have agreed to fund additional support from Sarah Creedy (Babcock). Governors asked SM about the pre-school finances. SM confirmed that the school age is from 3-11 so they are included within the school budget.	
2020-06	SIP and SEF for Kilmington & Shute: These will be discussed during the FGB tomorrow. SM confirmed that governors should be able to obtain information from the Heads of Schools reports that have been supplied from the HoS for tomorrows FGB.	
STRATEGIC		
2020-07	Updates from Devon Moors: See 2020-04 above.	
GENERAL GOVERNANCE		
2020-07	Agree dates for future meetings: 8 th June 2020 13:00 – 15:00	
2020-08	Outcomes of meeting: Governors wanted to thank SM, MW and all the staff and wished their thanks to be passed on. SM agreed that the situation feels a lot better than it did a few weeks ago. Everyone believes that the HoS feel more supported and appreciate that it is a two-way street and there is always something of benefit to both sides.	

ITEM	ACTION	WHO	DUE BY

Meeting closed at 13:43